



FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER ADAM H. PUTNAM

IMPORTANT NOTICE

DATE: October 7, 2011

TO: **Class "K" Firearm Instructors**

FROM: Grea Bevis, Director, Division of Licensing *G.B.*

SUBJECTS: Placing NRA Instructor Certification Number on Training Documents

As you are aware, section 790.06, Florida Statutes requires applicants for Florida Concealed Weapon or Firearms Licenses to provide documentation of their completion of training.

On several recent occasions, documentation provided by applicants has raised questions regarding the trainer's National Rifle Association (NRA) instructor certification. When providing a certificate of completion or any other documentation of completed training, please ensure that your NRA instructor certification number is clearly listed on the document to read "NRA_____".

Providing your NRA instructor certification number on certificates and other training documents will enable Division of Licensing staff to authenticate the information provided by applicants in a more efficient manner.

We appreciate your cooperation with this request as we feel it will allow us to expedite the licensing process and better serve our citizens.

If you have any questions, please call our Public Inquiry Section at 850-245-5691, or contact the Regional Office nearest you.