



Florida Department of Agriculture and Consumer Services  
**CHARLES H. BRONSON, Commissioner**  
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**Please Respond to:**  
Division of Licensing  
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## IMPORTANT NOTICE

DATE: October 2, 2006

TO: Class "B" Security Agencies and Class "BB" Security Agency Branch Offices  
Class "DS" Training Schools and Facilities

FROM: W. H. "Buddy" Bevis, Director, Division of Licensing

SUBJECT: Revised Requirements for Submitting Proof of 16 Hours' Training

As you know, for many years, individuals applying for a Class "D" Security Officer license could submit an application for licensure after having completed only 24 hours of the 40 hours of total training required for licensure. The licensee could then submit proof of completion of the remaining 16 hours of training when the license was scheduled for renewal in two years. During its last session, the Legislature passed House Bill 7239, a bill that revises the timetable for submitting proof of the 16 hours of training.

Effective January 1, 2007, an applicant for the Class "D" license can still submit an application for licensure after having completed only 24 hours of training but will no longer have the option of waiting until first renewal to submit documentation of completing the remaining training. Instead, the applicant will have to submit proof of having successfully completed the 16 hours of supplemental training within 180 days of the date on which the initial application was submitted. If documentation of completion of the 16 hours of training is not submitted within the 180 days, the individual's license will be automatically suspended until proof of the required training has been submitted to the Division.

Although this change will not require anyone who is **licensed** before January 1, 2007, to complete additional training hours in order to renew an **active** license, if there is an initial application pending and the license has not been issued by January 1, 2007, the applicant must submit proof of having successfully completed the 16 hours of supplemental training by June 30, 2007.

If you have any questions about the revised requirements for submitting proof of completion of the 16 hours of supplemental training, please call one of the service representatives in our Public Inquiry Section at 850-245-5665 or telephone the Regional Office nearest you.



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